



# Cape Cod & New England Gift Show 2011

## Twin River Casino & Event Center - Lincoln Rhode Island

Cape Cod & New England Gift Show P.O. Box 1921 Bonita Springs, FL 34133 239-495-7344 Fax 239-498-9993

### BOOTH PACKAGE INFORMATION

Each booth package will consist of the following : One ( 6' x 2' ) undraped table and one chair. Booth draping will consist of 8' teal and white drapes on rear and 3' drapes on the sides of the booth. (See booth configuration diagram form). One 6" x 44 " company sign and all booths are carpeted. Wireless internet access is included in all booths. Additional tables, chairs, display racks, risers and showcases may be obtained by calling the fixture company, SPECIAL EVENTS RENTALS. ( See Below )

### IMPORTANT PHONE NUMBERS

EXCEL SHOWS: ( Bill Leverick 239-495-7344 ) General show information .

SPECIAL EVENTS RENTALS: ( 508-757-3397 ) Reserve additional Tables, chairs, risers, showcases, racks.

TWIN RIVER EVENT CENTER: (Donna Wing) 401-475-8294) To order electric service in your booth.

MARRIOTT COURTYARD LINCOLN, RI. (Special Show Rates) (401-333-3400 Phone) (401-333-0606 Fax)

**Exhibitor Set-Up: Sat. March 7, 12 P.M. till 9 P.M., Sun. March 8, 7 A.M till 9 A.M.**

**Show Hours- Tuesday March 8 - 9 A.M to 5 P.M. , Wednesday March 9 - 9 A.M. to 4 P.M.**

**1. SIGNED CONTRACT:** If you are reserving your booth by mail, please enclose one completed and signed copy of the **2011 show contract**. (No booth will be reserved without a signed contract and either your deposit or full payment). If you reserved your booth on line, it is not necessary to sign and return a contract.

**3. FREE MAILING PROGRAM** - Send us your customer mailing list as an e-mail attachment in Microsoft Works, Excel or Word in text format. We will mail your customers a pre-approved buyers show invitation. Your buyers list will not be used or distributed for any other purpose. Send to:

**[info@capecodnewenglandgiftshow.com](mailto:info@capecodnewenglandgiftshow.com)**

**4. COMPANY SIGN:** Print clearly below how your company sign should read if it differs from the name used on your booth reservation agreement.

**5. BUSINESS CARD FOR THE SHOW DIRECTORY :** Please include your company business card that will be scanned and printed in the 2011 buyers show directory. This service is **free**. If a business card is not received, we will take information from your contract for the directory.

I am enclosing a business card for show directory.

I am not enclosing a business card for the show directory, use contract information.

**PLEASE RETURN THIS COMPLETED FORM WITH YOUR SIGNED CONTRACT**

Fill in the information requested and return early with your signed contract and a business card so your company can be included in our (FREE) show directory. ( Do not staple business card.) Please be sure to include a signed copy of your contract and your deposit or full payment for your booth.

**Send to : Excel Show Management, P.O. Box 1921, Bonita Springs, Florida 34133**